

**NEWBURY TOWN COUNCIL**  
**REGISTER OF COUNCILLORS' INTERESTS**

**The Localism Act 2011**  
**The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**

Members' attention is drawn to the following notes:

1. Newbury Town Council's Code of Conduct provides for registration and disclosure of pecuniary interests and interests other than pecuniary interests. This form gives general guidance on those interests that need to be disclosed. If you need further advice or assistance, please speak to the Chief Executive Officer. Continuation sheets should be used where needed and clearly marked.
2. Where you consider that information relating to any of your interests is a 'Sensitive Interest', please seek the assistance of the Chief Executive Officer before you complete and return this Form.
3. A 'Sensitive Interest' is an interest which could create or is likely to create a serious risk that you or a person connected with you may be subjected to violence or intimidation.
4. Where the interest is no longer a 'Sensitive Interest' you must notify the Chief Executive Officer within 28 days of that change.
5. For the purpose of this Register, reference to Councillor is taken to include an elected or co-opted member to the Parish Council.
6. West Berkshire Council's Monitoring Officer is required to ensure that a copy of the Town Council's Register of Members Interests is available for public inspection and also that the Register is published on the Town Council website or West Berkshire Council's website.

**Sarah Clarke**  
**Monitoring Officer**  
**West Berkshire Council**  
**Council Offices**  
**Market Street**  
**Newbury**  
**RG14 5LD**

To: The Chief Executive Officer,  
Newbury Town Council,  
Town Hall,  
Market Place  
Newbury

May 2023.

**Re: Application for Standing dispensations to discuss certain business arising at meetings of the Town Council and/or any of its Committees, sub-committees or working groups.**

**(Section 33 of the Localism Act 2011)**

I, Councillor Elizabeth O'Keefe, hereby apply to the Town Council's Proper Officer for the following standing dispensations:

**Dispensations applicable to all Members:**

1. A dispensation for the period up to the next full Council elections in 2027 permitting any Member to speak and vote on The Newbury Town Council budget and precept

**Dispensations for all members who are also elected members of West Berkshire Council ("Dual-Hatted") and any members whose partners might be Members of West Berkshire Council.**

A dispensation to speak and vote on any of the following:

1. Any matter relating to any land transactions between Newbury Town Council and West Berkshire Council
2. Any matters relating to any financial transactions or grants between Newbury Town Council and West Berkshire Council
3. Any planning application or Local Plan matter where the promoter, applicant or landowner is West Berkshire Council
4. Any matter (from a Newbury Town Council perspective) on which the "dual-hatted" Member may be called upon to re-discuss in their capacity as a Member of a District Council Committee (e.g. Planning and Licensing Committees)

Signed: Councillor Elizabeth R O'Keefe  
Date: 7/5/2023

# Declaration of Interests Form

I, ..... Elizabeth O'Keefe .....

a Member of Newbury Town Council (the 'Council'), declare that I have set out below under the appropriate headings the interests that I am required to disclose including those of my spouse/civil partner (or person with whom I am living as such) of which I am aware. These include any disclosable pecuniary interests under sections 29 to 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. I have put 'none' where there are no such interests under any heading.

## 1. Employment, Office, Trade, Profession or Vocation

Please disclose any employment, office, trade, profession or vocation carried on for profit or gain, including the name of any person or body who employs or has appointed you, or as far as you are aware, your spouse/civil partner, or person with whom you are living as such:

Member: ..... Retired .....

Spouse/Civil Partner etc ..... N/A .....

## 2. Sponsorship

Please declare any payment or provision of any other financial benefit (other than from the Parish Council) made or provided within the last 12 months in respect of expenses incurred by you in carrying out your duties as a Councillor, or towards your election expenses or, as far as you are aware, your spouse/civil partner, or person with whom you are living as such:

*Note - This includes any payment or financial benefit from a trade union.*

Member: ..... None .....

Spouse/Civil Partner etc ..... None .....

**3. Securities**

Please detail any beneficial interest in securities of a body which, has to your knowledge, a place of business or land in the parish of Newbury and either the total nominal value of the securities held by you, or, as far as you are aware, your spouse/civil partner, or person with whom you are living as such, exceeds £25,000 or one hundredth of the total issued share capital, or one hundredth of the total issued share capital of any class of shares issued:

Member: None  
.....  
.....

Spouse/Civil Partner etc  
None  
.....  
.....

**4. Contracts**

Please detail any current un-discharged contract made between you, or a body in which you have a beneficial interest, and the Parish Council under which goods or services are to be provided or works are to be executed or, as far as you are aware, your spouse/civil partner, or person with whom you are living as such:

Member: None  
.....  
.....

Spouse/Civil Partner etc  
None  
.....  
.....

**5. Land, Licenses and Corporate Tenancies**

**a. Land**

You should detail any beneficial interest in land within the Parish (excluding any easement, or right in or over land which does not carry the right to occupy or receive income) or, as far as you are aware, your spouse/civil partner, or person with whom you are living as such:

Member: None 2 Northcroft Terrace  
.....  
.....

Spouse/Civil Partner etc  
None  
.....  
.....

**b. Licenses**

You should detail any license (alone or jointly with others) to occupy land in the Parish for a month or longer or, as far as you are aware, your spouse/civil partner, or person with whom you are living as such:

Member: ..... None .....  
.....

Spouse/Civil Partner etc  
..... None .....  
.....

**c. Corporate Tenancies**

Please detail any tenancy where to your knowledge, the Parish Council is the landlord and the tenant is a body in which you have a beneficial interest or as far as you are aware, your spouse/civil partner, or person with whom you are living as such:

Member: ..... None .....  
.....  
.....

Spouse/Civil Partner etc  
..... None .....  
.....

**6. Membership of other bodies**

a. Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the Parish Council.

..... St Joseph's RC Primary School .....  
..... Link governor also a Foundation Governor .....  
.....

b. Any body exercising functions of a public nature of which you are a member or in a position of general control or management.

..... None .....  
.....

c. Any body directed to charitable purposes of which you are a member or in a position of general control or management.

..... Newbury Citizens Advice Trustee .....  
..... Time To Talk West Berks Trustee .....  
.....

d. Any body one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

member and party chair Newbury and West  
Berkshire Liberal Democrats Party

**7. Disclosure of Gifts and Hospitality**

a. You must reveal the name of any person from whom you have received a gift or hospitality with an estimated value of at least £25 which you have received in your capacity as a member of the Parish Council.

Date of receipt of Gift/Hospitality	Name of Donor	Reason and Nature of Gift/Hospitality

*You are reminded that you must update the register within 28 days of receiving any further gift or hospitality with an estimated value of at least £25 by completing a continuation sheet which may be obtained from the Democratic and Electoral Services Manager.*

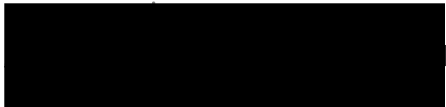
**8. Changes to Register of Interests**

- a. I understand that I must, within 28 days of becoming aware of any new or change in the above interests, including any change in relation to a sensitive interest, provide written notification to the Council’s Monitoring Officer.
- b. I confirm that I understand and accept that that it is a breach of the Parish Council's Code of Conduct to:
  - (1) omit information that ought to be given in this Form;
  - (2) provide information that is materially false or misleading;
  - (3) fail to give further notices in order to:
    - bring up to date information given in this Form;
    - declare an interest that I acquired after the date of this Form and have to declare.

and that any breach of the Code of Conduct can be referred to West Berkshire Council ‘s Monitoring Officer for action.

- c. I understand that failure (without reasonable excuse) to register or disclose any disclosable pecuniary interest in accordance with section 30(1) or 31(2), (3) or (7) of the Localism Act 2011, or participating in any discussion or vote in contravention of section 31(4) of the Localism Act 2011, or taking any steps in contravention of section 31(8) of the Localism Act 2011 is a criminal offence and risks a fine not exceeding level 5 on the standard scale (currently £5,000) or disqualification as a member for a period not exceeding 5 years.

Councillor..... Elizabeth O'keeffe ..... (Print name)

Signed:  Date: 7-5-2023

Received by Monitoring Officer, West Berkshire Council

Signed:.....Date: .....